



NEW CHAPTER APPLICATION

Submit completed application to chapters@ewb-usa.org

Section 1: General Prospective Chapter Information

Application to form a **Student** Chapter

Application to form a **Professional** Chapter

1.0 Prospective Chapter Name _____

2.0 Location

City: _____ State: _____

3.0 Contact Information

3.1 Primary Contact Information

Name	
Phone Number	
Email	

3.2 Secondary Contact Information

Name	
Phone Number	
Email	

Section 2: Connections to EWB-USA

1.0 Has anyone in your prospective chapter been involved with EWB-USA previously? If yes, please briefly explain how.

2.0 For prospective student chapters, has there ever been an EWB-USA chapter on your campus? If yes, what is the status of that chapter?

3.0 For prospective professional chapters, is there another professional chapter in your city or nearby? If yes, have you talked with that chapter about your interests?

Section 3: Prospective Chapter Leadership and Member Interest

Successful chapters depend on a broad base of member as well as strong leadership.

EWB-USA requires that chapters commit to a five year relationship with their partner community.

Successful applications will demonstrate the potential for long-term success. Student chapters should consider recruiting members and leadership from all academic years.

1.0 Prospective Chapter Leadership

Name	Email	Profession or Academic Major	Academic Year or Position in University or Years of Professional Experience

2.0 Please describe any preliminary meetings you have held.

3.0 Member Interest

3.1 Total individuals interested in forming this chapter:

3.2 Of the total **individuals** interested in forming this chapter, how many are:

Students	<input style="width: 100px;" type="text"/>
Professionals	<input style="width: 100px;" type="text"/>
Faculty Advisors	<input style="width: 100px;" type="text"/>

3.3 Of the total **students** interested in forming this chapter, how many are:

Freshmen	<input style="width: 100px;" type="text"/>
Sophomores	<input style="width: 100px;" type="text"/>
Juniors	<input style="width: 100px;" type="text"/>
Seniors	<input style="width: 100px;" type="text"/>
Graduate Students	<input style="width: 100px;" type="text"/>

3.4 Of the total **individuals** interested in forming this chapter, how many are:

Engineering Students	<input style="width: 100px;" type="text"/>
Engineering Professionals	<input style="width: 100px;" type="text"/>
Health	<input style="width: 100px;" type="text"/>
Business	<input style="width: 100px;" type="text"/>
Education	<input style="width: 100px;" type="text"/>
Other:	<input style="width: 100px;" type="text"/>

Section 4: Member Experience and Skills

EWB-USA programs and projects require a diverse set of skills. Beyond engineering expertise, what relevant experience do your members bring to the chapter?

1.0 Has anyone in your chapter had training or experience in:

Yes No

Health & Safety: First Aid, CPR, Wilderness First Aid
Leadership, Project Management
Cross-culture Collaboration
Construction Practices
Foreign Languages (<i>please specify</i>):

2.0 Does your chapter have any additional training or experience relevant to your application?

Section 5: Fundraising Expectations

EWB-USA chapters are responsible for independently fundraising for all chapter and project expenses. Chapters often rely on a variety of sources to fund their chapter and project activities, including fundraising events or drives, personal appeals, internal EWB-USA grants, external grants, and funding from their university or employers.

1.0 Please explain your fundraising experience.

2.0 Is your potential chapter affiliated closely with any corporations that may be of assistance?

Yes No

Section 6: Project Mentorship

All EWB-USA projects require a qualified professional lead/professional mentor. Collaboration between student and professional chapters is critical to meeting this requirement. In evaluating the application, the review committee will take into consideration the availability of professional mentors for student chapters, and the potential of professional chapters to provide mentors to student chapters.

1.0 FOR PROSPECTIVE STUDENT CHAPTERS:

1.1 Please identify the professional chapters in your area:

<http://ewb-usa.org/chapters/locate-chapter>

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1.2 If you have contacted the professional chapters in your area, please describe that contact here:

Chapter:	Contact Person:
Outcome of Communication:	

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Outcome of Communication:	

1.3 If a professional chapter supports this application, please attach a statement of support.

1.4 Please list any experienced professionals (outside of a professional EWB-USA chapter) in your area that would be willing to assist on projects in either a mentoring or reviewing capacity:

Name:	Contact Information:
Professional Field:	Years of Professional Experience:
Support Offered:	

Name:	Contact Information:
Professional Field:	Years of Professional Experience:
Support Offered:	

1.5 If any experienced professionals support this application, please attach a statement of support.

2.0 FOR PROSPECTIVE PROFESSIONAL CHAPTERS

2.1 Please identify the student chapters in your area:

<http://ewb-usa.org/chapters/locate-chapter>

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2.2 If you have contacted the student chapters in your area, please describe that contact here:

Chapter:	Contact Person:
Outcome of Communication:	

Chapter:	Contact Person:
Outcome of Communication:	

Section 7: University Commitment

The most successful student chapters benefit from the support of a dedicated faculty advisor and from the university administration.

For student chapters,

1.0 Please attach a statement of support from your Faculty Advisor.

2.0 Please attach a statement of support from your university's administration.

Section 8: Quality Control/Quality Assurance

To ensure project quality, all EWB-USA programs are reviewed by Project Managers. In an effort to increase organizational efficiency we encourage chapters to implement their own Quality Control/Quality Assurance process in-line with EWB-USA's by utilizing peer reviews prior to submittal to EWB-USA.

1.0 Please describe your potential chapter's experience with a peer review or quality control process.

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Section 9: Additional Supporting Information

1.0 Is there any additional information or documentation you wish to include to support your application?

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